

**REQUIRED INFORMATION AND DOCUMENTATION TO BE PROVIDED PRIOR TO
ACCEPTANCE OF CASE:**

- _____ Second visit required.
- _____ Statements, bills, and letters from any creditor you owe including collection agencies, attorneys, etc. received within the last 90 days.
- _____ Credit Report(s) can be obtained for free at www.annualcreditreport.com
- _____ Statements from your mortgage creditor(s), your car creditor(s), and all other secured creditors.
- _____ Name, address, city, state, zip code, account number, and amount owed for every creditor for which you are unable to provide a statement.
- _____ Any and all lawsuit paperwork.
- _____ Copies of all federal, state, and local, if applicable, tax returns including W2s and all other attachments for the tax years of _____
- _____ List of all income that does not appear on your tax returns for the years listed above.
- _____ Year to date income from all source received this year.
- _____ Last seven (7) months of paycheck stubs or other proof of income from all sources.
- _____ Completed client questionnaire (homework packet).
- _____ Copy of driver's license.
- _____ Copy of Social Security card.
- _____ Pre-filing credit counseling certificate.
- _____ Bank Statements for the last 90 days.